

Committee(s): Corporate Services Committee	Dated: 21 February 2024
Subject: Register of Interest for the Senior Management Group	Public
Does this proposal require extra revenue and/or capital spending?	No
If so, how much?	N/A
What is the source of Funding?	N/A
Has this Funding Source been agreed with the Chamberlain's Department?	N/A
Report of: Alison Littlewood, Interim Chief People Officer, People & HR	For Information
Report author: Jacqui Cover, HR Business Manager,	

Summary

This report provides Members with the individual Register of Interests for the Senior Management Group

Recommendation(s)

Members are asked to:

- Note the report and approve where new work (paid and/or unpaid) is declared.

Main Report

Background

1. The Senior Management Group must complete a Register of Interest Form, annually to declare the nature of involvement and benefit derived by the City Corporation and the approximate time spent on outside paid work and interests, as well as outside voluntary work and interests affecting their working life. Where they have no declaration to make, they must submit a nil return.
2. The completed Register of Interest Form is reviewed by the Town Clerk & Chief Executive and The Chief People Officer and then reported to Corporate Services Committee. This information becomes part of the public record, as named individual records are available in open committee papers.
3. Any new declarations in the intervening time between annual reviews must be declared at the earliest opportunity and the same principles apply.

Current Position

4. In April 2019, Committee agreed the circumstances of completion of a Register of Interest Form.

5. For Senior Managers at Grades I and J, their declarations are not being made available publicly, their disclosures will be encapsulated within the Declaration of Interest Form (Officers) and reviewed by the Town Clerk & Chief People Officer.
6. The Senior Management Group individual Register of Interest Forms are provided at Appendix A. The register is held and updated by the People & Human Resources Department.
7. The Commissioner of Police record their Register of Interest declaration through a separate process.

Proposals

8. We recommend that Members receive this report which is provided for information.

Conclusion

9. The Town Clerk and Chief People Officer are content that there are no issues to declare that would need further consideration by Members.

Appendices

- Appendix A – Senior Management Group Register of Interest

Background Papers

- Conflicts of Interest Policy

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